



BRINGING SMALL-TOWN  
**Customer Service**  
 TO WHOLESALE GARDEN SUPPLY

## Consumer Direct Order Request

<u>SPARETIME CUSTOMER NAME(DEALER) *</u>		<u>AUTHORIZED BUYER *</u>		<u>DATE *</u>	
<u>CONSUMER/COMPANY *</u>		<u>SHIPPING CONTACT *</u>		<u>HOURS *</u>	
<u>ADDRESS *</u>		<u>CITY *</u>		<u>STATE *</u>	
				<u>ZIP CODE *</u>	

### Shipment Details

<u>SHIPMENT TYPE *</u>	<u>PIECES *</u>	<u>EQUIPMENT AVAILABLE **</u>	Y	N	<u>ACCESSIBILITY TO PROPERTY</u>
TRUCKLOAD <input type="checkbox"/>	_____	FORKLIFT ON SITE	<input type="checkbox"/>	<input type="checkbox"/>	OVERHEAD VEGETATION(15' CLEARANCE) <input type="checkbox"/>
LTL <input type="checkbox"/>	_____	PALLET JACK ON SITE	<input type="checkbox"/>	<input type="checkbox"/>	DIRT ROAD TO PROPERTY <input type="checkbox"/>
PARCEL <input type="checkbox"/>	_____	DOCK ON SITE	<input type="checkbox"/>	<input type="checkbox"/>	GATE CODE _____ <input type="checkbox"/>
		NO EQUIP. ON SITE	<input type="checkbox"/>	<input type="checkbox"/>	LARGE TRUCK & TRAILER OK(65' MAX) <input type="checkbox"/>
		OTHER: _____			OTHER: _____ <input type="checkbox"/>
ADDITIONAL NOTES: _____					

**\*REQUIRED**  
**\*\*REQUIRED - CUSTOMER WILL BE CHARGED ANY ADDITIONAL FREIGHT DUE TO WAIT TIMES FOR INADEQUATE EQUIPMENT. CUSTOMER WILL BE RESPONSIBLE FOR UNLOADING TRUCK.**

### Disclaimer

IN ORDER FOR YOUR SHIPMENT TO BE PROCESSED CORRECTLY AND EFFICIENTLY IT IS IMPORTANT TO BE AS DETAILED AS POSSIBLE. BY NOT PROVIDING SPECIFIC INFORMATION ABOUT YOUR SHIPMENT YOU WILL BE LIABLE FOR ADDITIONAL FEES AFTER THE SHIPMENT IS DELIVERED. THESE FEES INCLUDE BUT ARE NOT LIMITED TO, DRIVER ASSIST, DETENTION, LIFTGATE, INSIDE DELIVERIES, SHIPMENT REFUSAL, ETC.

PLEASE NOTATE ANY VISIBLE OR CONCEALED DAMAGE ON THE CARRIERS BOL/DELIVERY RECEIPT. IF ABLE, TAKE PHOTOGRAPHS OF DAMAGED PRODUCT. RETAIN THE DAMAGED MERCHANDISE UNTIL THE CLAIM PROCESS IS RESOLVED. FAILURE TO DO SO MAY RESULT IN YOUR CLAIM BEING DENIED. PLEASE FILE CLAIMS WITHIN 48 HOURS OF RECEIPT. ALL CLAIMS ARE TO BE FILED AGAINST THE DEALER. DEALER CAN THEN FILE A CLAIM AGAINST THE DISTRIBUTOR. DISTRIBUTOR MAY REQUEST THE ABOVE DOCUMENTATION SO PLEASE KEEP VALID RECORDS.

DEALER DISCOUNTS & FREE FREIGHT WILL NOT APPLY TO THESE TYPES OF SHIPMENTS. IF YOU HAVE ANY QUESTIONS ABOUT THIS, PLEASE REACH OUT TO YOUR TERRITORY MANAGER FOR MORE INFORMATION.

**ALL RATES ARE SUBJECT TO CHANGE AFTER BEING PROVIDED.** SPARETIME LOGISTICS WILL INFORM PARTIES INVOLVED IF RATE CHANGES HAVE TAKEN PLACE.

<u>DEALER SIGNATURE</u>	<u>DATE</u>	<u>SPARETIME SUPPLY OFFICAL USE</u>
		<u>ORDER RECEIVED BY</u> _____ <u>DATE</u> _____
PLEASE NOTE, BY SIGNING THIS DOCUMENT YOU ARE STATING THAT YOU HAVE READ THE ABOVE DISCLAIMER AND AGREE TO THE TERMS THEREIN.		<u>CD APPROVED BY(SS LOGISTICS ONLY)</u> _____ <u>DATE</u> _____

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